Support Services Overview and Scrutiny Panel

Work Programme 2011 - 2012

Proposed work programme	J	J	A	S	O	N	D	J	F	M	A
Business Transformation											
Accommodation Strategy											
Office/Building rationalisation	23										
Pounds House update		21									
Corporate Transformation Progress Review											
Invest to Save projects											
Cashiers and Pay Point review				15							
Finance											
Embedding VFM ethos across the council – Quarterly report	23			15		23				15	
Procure to Pay											
Procurement service update											
ICT											
ICT Strategy											
Social Networking and Communication Review								19			
Human Resources and Organisational Development											
People's Strategy											
Terms and Conditions		21									

Proposed work programme	J	J	A	S	O	N	D	J	F	M	A
Senior Management Restructuring		21									
Redeployment Policy		21									
School Academy Transfer update		21									
Staff sickness review						23					
Appraisal Process review						23					
Democracy and Governance											
Legal Services Review											
Coroner's Service review				15							
Member Learning and Development											
Assistant Chief Executive											
Local Strategic Partnership Resource Plan											
Policy and Performance											
Environment Policy 2009/2013											
Carbon Management Plan 2008/2013											
Climate Change Action Plan 2009/2011											
Local Carbon Framework				15							
Communications											
Internal and External Communications Strategy											
Revenues and Benefits											

Proposed work programme	J	J	A	S	O	N	D	J	F	M	A
Monitor and review the Revenues and Benefits Service											
Other Issues											
Budget and Performance Report	**23**										
Review Data Sharing between agencies (referred by O&S Management Board 2010/11 – OSMB 97a (2) refers)											
City and Council Priorities											
Value for Communities											
Task and Finish Groups											
Revenues and Benefits, Cashiers, Incomes and Creditors and Customer Services				**TBC**							

Key:

New Item

Deleted Item